



# **Gauhati Commerce College: Guwahati-21**


**NOTICE:: DATED : 25-11-2025**

**(Examination Form Fill-up for B.Com. Semester V  
(FYUGP, Regular Batch 2023) through SAMARTH e-Gov Portal**

It is for information of all concerned that the Examination Form Fill Up process for the students of B.Com. 5<sup>th</sup> Semester (FYUGP, Regular Batch 2023) will be done through SAMARTH e-Gov Portal.

- 1. The last date for filling up of the examination forms online fixed by the University is 28<sup>th</sup> November, 2025 (Without Fine) & upto 1<sup>st</sup> December, 2025 (With Fine).**
- 2. Students must log in the <https://gauhati.samarth.edu.in> for filling up their forms.**
3. Students are hereby directed to submit a 'Printout Copy' of the online examination form alongwith the centre fee payment receipt to the examination branch of the college latest by **1<sup>st</sup> December, 2025**.
4. For Centre fee payment login to college portal [www.gcc.ac.in](http://www.gcc.ac.in), open the link "online services & payment" and sign up, fill-up the required information and pay Rs. 400/- online. (centre fee)
5. Office of the Controller of Examinations, Gauhati University will not accept examination form or fee from students.
6. For reference, please go through the User Manual Attached here with.
7. Those candidates who did not complete the Course Registration process must not pay examination fees and their Form Fill Up will not be successful, even though payment has been made. University will not be responsible for any such payments made in SAMARTH e-Gov Portal.
- 8. Examination Fees to be paid online to Gauhati University through SAMARTH e-Gov Portal only. No other mode of payment will be accepted.**

Sl. No.	Particulars of Fees	Amount (Rs)
1	Examination Fee (Without Fine)	980.00
2	Examination Fee ( With Fine)	980/- + 550/- =1530.00
3	Enrollment Fee	250.00

  
(Prof. Bipul Das)  
Principal  
Gauhati Commerce College  
Guwahati - 21

Memo No.: GCC/Exam/5<sup>th</sup> Sem FYUGP Reg./2025/305

Date: 25-11-2025

Copy for information to:

1. Examination Committee (B.Com.)
2. S.A., Sri Dipen Sarma
3. Accountant, Sri Anupam Choudhury for necessary arrangement.
4. Student's Notice Board
6. College Website

# GAUHATI UNIVERSITY



**GUWAHATI - 781014**

Date: 24.11.2025

Ref- GU/UG/Exam form/FYUGP/2025/108

To,

The Principal  
All Affiliated/Permitted General Degree Colleges under Gauhati University

Sub: Online Examination form fill up of Semester-V (Regular Batch 2023) of FYUGP BA/B.SC/B.COM through SAMARTH e-Gov Portal

Sir/ Madam,

This is to inform you all that the Examination form fill up process for the students of Semester-V (Regular Batch 2023) of FYUGP BA/B.SC/B.COM is being done through SAMARTH e-Gov Portal as per the dates mentioned below:

Examination form fill up has been opened through SAMARTH e-Gov Portal from **22<sup>th</sup> November' 2025 to 28<sup>th</sup> November' 2025 (Without Fine) and upto 01<sup>st</sup> December' 2025 (With Fine)**. Students must log in the **<https://gauhati.samarth.edu.in>** for filling their forms.

- i) Office of the Controller of Examinations, Gauhati University will not accept any examination form or fee from students.
- ii) Individual students need to deposit the Examination fees and Enrolment fees through online payment gateway available in the SAMARTH e-Gov Portal only. **No other mode of payment will be accepted.**
- iii) For reference, please go through the User Manual attached herewith.
- iv) Please note that those candidates who did not complete the Course Registration process as per Notification of o/o the Academic Registrar, GU must not pay Examination Fees and their Form Fill Up will not be successful, even though payment has been made. University will not be responsible for any such payments made in SAMARTH e-Gov Portal.
- v) **Colleges must complete the Form Verification process by 04<sup>th</sup> December' 2025. Admit Cards/Attendance Sheets will be available only for the verified examination forms.**

**Fees to be paid:**

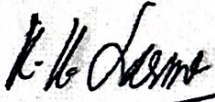
Candidates have to deposit Examination Fees through online payment gateway available in the SAMARTH e-Gov Portal only :

**Examination fees to be paid to Gauhati University  
(For FYUGP 5<sup>th</sup> Semester Regular Examination' 2025)**

Sl. No	Particulars of Fees	Amount (Rs.)
1	Examination Fee (Without Fine)	980.00
2	Late fee fine (after 28 <sup>th</sup> November 2025 Midnight)	550.00
3	Enrolment Fee	250.00

Note: Centre Fees and practical Fees (if any) will be collected & retained by the concerned college/Department.

Gopinath Bordoloi Nagar  
24<sup>th</sup> November, 2025

  
24-11-2025  
(Prof. K.K. Sarma)  
Controller of Examinations  
Gauhati University

## Annexure I

### Steps to follow by candidates to fill up Examination Form

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the "Examination Registration" from the left hand panel after login
3. Click on "Click here for Examination Form"
4. Select your PwD status (if not belonging to PwD, select not applicable from drop down menu)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification of o/o the Academic Registrar, GU
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on submit button
8. After this click on the payment link "Click here for payment via Razorpay"
9. Pay the requisite amount shown.

#### NOTE:

1. These steps are necessary actions to successfully submit the Examination Form
2. **Please don't refresh while doing the transaction. It may cause failure of the Examination Form Submission**
3. If your Form Status remain as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard>>Fee (in the left-hand side panel)>>All Transactions>>Check Payment Status. If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top.
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".