



Gauhati Commerce College: Guwahati-21

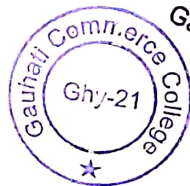
NOTICE:: DATED : 06-12-2025

(Examination Form Fill-up for B.Com. Semester I (FYUGP, Regular Batch 2025 through SAMARTH e-Gov Portal)

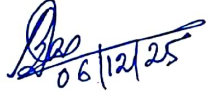
It is for information of all concerned that the Examination Form Fill Up process for the students of B.Com. 1st Semester (FYUGP, Regular Batch 2025) will be done through SAMARTH e-Gov Portal.

- 1. The last date for filling up of the examination forms online fixed by the University is 10th December, 2025 (Without Fine) & upto 12th December, 2025 (With Fine).**
- 2. Students must log in the <https://gauhati.samarth.edu.in> for filling up their forms.**
3. Students are hereby directed to submit a 'Printout Copy' of the online examination form to the examination branch of the college latest by **12th December, 2025.**
4. For Centre fee payment login to college portal www.gcc.ac.in, open the link "online services & payment" and sign up, fill-up the required information and pay Rs. 400/- online. (centre fee)
5. Office of the Controller of Examinations, Gauhati University will not accept examination form or fee from students.
6. For reference, please go through the User Manual Attached here with.
7. Those candidates who did not complete the Course Registration process must not pay examination fees and their Form Fill Up will not be successful, even though payment has been made. University will not be responsible for any such payments made in SAMARTH e-Gov Portal.
- 8. Examination Fees to be paid online to Gauhati University through SAMARTH e-Gov Portal only. No other mode of payment will be accepted.**

Sl. No.	Particulars of Fees	Amount (Rs)
1	Examination Fee (Without Fine)	980.00
2	Examination Fee (With Fine)	980/- + 550/- =1530.00



Principal
Gauhati Commerce College
Guwahati-21


(Prof. Bipul Das)
Principal
Gauhati Commerce College
Guwahati - 21

Memo No.: GCC/Exam/1st Sem FYUGP Reg./2025/339

Date: 06-12-2025

Copy for information to:

1. Examination Committee (B.Com.)
2. S.A., Sri Dipen Sarma
3. Accountant, Sri Anupam Choudhury for necessary arrangement.
4. Student's Notice Board
6. College Website



Annexure I

Steps to follow by candidates to fill up Examination Form

1. Log in to your account through <https://gauhati.samarth.edu.in/>
2. Click on the "Examination Registration" from the left hand panel after login
3. Click on "Click here for Examination Form"
4. Select your PwD status (if not belonging to PwD, select not applicable from drop down menu)
5. Verify all courses which are listed. Courses will be available for those candidates only who had completed the Course Registration process successfully as per the notification of o/o the Academic Registrar, GU
6. *Those who didn't complete course registration must not proceed further to pay the Examination Fees.*
7. Then click on submit button
8. After this click on the payment link "Click here for payment via Razorpay"
9. Pay the requisite amount shown.

NOTE:

1. These steps are necessary actions to successfully submit the Examination Form
2. Please don't refresh while doing the transaction. It may cause failure of the Examination Form Submission.
3. **If your Form Status remain as "Draft" after attempting payment of fees, then do the following in the portal to check the payment status: Dashboard>>Fee (in the left-hand side panel)>>All Transactions>>Check Payment Status. If payment was successful, then the form will be submitted after clicking "Check Payment Status" and a confirmation message in Green colour will appear at the top.**
4. The same facility is available in the last page of form submission also, if the form status remains as "Draft".