





GCC: IQAC Notice: Dated: 18/02/2022

It is for the information all the members of IT Cell (GCC) that an emergent meeting will be held on 19/02/2022 at 11:30 am in the IQAC office to discuss about the Add-on Courses introduced by the Cell.

All are requested to make it convenient to attend the same.

Present Members:

Name	Department	Signature
Dr. Jugal Kishore Barman	Accountancy	
Dr. Majidul Ahmed	Information Technology	
Prof. Devarshi Dutta	Information Technology	
Prof. Jyotirmoy Das	Information Technology	
Prof. P.J. Sarma	MBA	
Prof. Deepjyoti Chakraborty	M.Com	


18/2/22

Dr. Kaberi Bezbarua
Coordinator
IQAC


18/2/22

(Dr. Homeswar Kalita)
Principal
Gauhati Commerce College

GCC IQAC Review Meeting on Add-on Courses

Dated: 19/02/2022




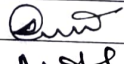
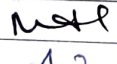
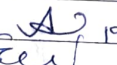
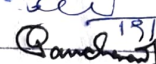
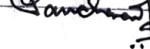
Venue-IQAC Office

Time-11.30 a.m

AGENDA

1. Taking of Chair by Chairman, IQAC : Dr. Homeswar Kalita (Principal)
2. Explanation of purpose by Coordinator: Dr. Kaberi Bezbarua
3. To discuss the progress and status of Add-on Courses.
4. Any other matter (with the permission of the Chairman)

MEMBERS PRESENT:

Sl. No	Name	Signature
1	Dr. Homeswar Kalita	 19/02/22
2	Esmerita Dasgupta	 19/2/22
3	Deepjyoti Chakraborty	 19/02/22
4	Devanshi Dutta	 19/02/22
5	Dr. Majidul Ahmed	 19/2/22
6	Dr. Aditi Das	 19/2/22
7	Dr. Jyoti Kusum Bhowmik	 19/2/22
8	Panchanan Barman	 19/2/22

Minutes of Meeting
Dated: 19-02-2022

The meeting was presided over by Dr. Homeswar Kalita, the president / chairman of IQAC. The purpose of the meeting was explained by coordinator, IQAC. The meeting was convened to discuss the status and continuation of the Add-on courses due to conflicting regulations.

The Principal Dr. H. Kalita apprised the members about the meeting with the Academic

Registrar, G.U. held on 18th February, '22
at around 3pm. about the Regulation
governing Add-on courses.

After detailed discussion about the
Add-on courses started by the IT Cell of the
college, the meeting decided to make
investigation about the procedure of opening
Add-on courses in the colleges under G.U.

The HOD, of the IT Department, Dr. M. Ahmed,
the HOD, of Mathematics and Statistics Department,
Dr. Aditi Das, and Devorshi Dutta, Convenor,
IT Cell are hereby requested to submit a

detailed report-regarding the continuation
of the Add-on courses within 7^(seven) days. The
convenor of the IT cell is also asked to
convene a meeting to discuss the report.

The meeting was ended with Vote of Thanks
by coordinators.

Kaberi Bezbarua

Co-Ordinator

19/2/22

Internal Quality Assurance Cell (IQAC)

Gauhati Commerce College

Guwahati-21

GAUHATI COMMERCE COLLEGE

NOTICE: DATED: 24-02-2022

(Staff Council meeting)

This is for information of all learned teaching staff including Librarian and Asstt. Librarian that a staff council meeting of the college will be held on 2nd March, 2022 in Room No. 4 to discuss the future action plan of IQAC and preparation of the Self Study Report.

All are requested to attend the same without fail.

Date: 02-03-2022, Time: 11:30 a.m., Venue: Room No. 4 (Video Conferencing Hall)

(Dr. KaberiBezbarua)
Co-ordinator, IQAC
Gauhati Commerce College

(Dr. HomeswarKalita)
Principal & Chairperson, IQAC
Gauhati Commerce College

Sl No	Name of the Teachers	Department	Signature	Sl No	Name of the Teachers/ Lib. Staff	Department	Signature
1	Prof. Prasanta Duarah	Vice Principal		39	Prof. N. Nath	Eng.	
2	Prof. B. Bhattacharyya	Accy		40	Prof. Abhijit Dey	Eng	
3	Dr. G.G. Banik	Accy		41	Dr. R. D. Pator	MIL(Ass)	
4	Dr. M. Sharma	Accy		42	Dr. Champak Saikia	MIL(Ass)	
5	Dr. J.K. Barman	Accy		43	Dr. Z. Ahmed Das	MIL(Hin)	
6	Dr. R. Barman	Accy		44	Prof. S. Bagchi	MIL(Ben)	
7	Dr. P. K. Nath	Accy		45	Dr. M. Ahmed	IT	
8	Dr. K. Gaggar	Accy		46	Dr. R. K. Pathak	Co-ordinator, M.Com.	
9	Dr. S. Sharma	Accy		47	Dr. RuchiTodi	M.Com	
10	Prof. Aditya Jain	Accy		48	Dr. Priyanka Borah	M.Com	
11	Prof. S. Bhattacharya	Accy		49	Prof. D. Chakraborty	M.Com	
12	Dr. A. Talukdar	Com.		50	Dr. Dhriti Das Deka	M.Com	
13	Dr. D.B. Sarma	Com.		51	Dr. Sumeedastidar	M.Com	
14	Prof. P. Kalita	Com.		52	Prof. Neena Sarma	M.Com	
15	Prof. Juliet N Tuolor	Com.		53	Prof. MinhazOsmani	M.Com	
16	Prof. Bandana Sarma	Com.		54	Dr. A. B. Deka	Co-ordinator, BBA	
17	Prof. Risha Das	Com		55	Prof. J. Phukan	BBA	
18	Prof. B. Kalita	Com.		56	Dr. B. Lahkar Das	BBA	
19	Prof. Swagata Sarma	Com.		57	Prof. Panchanan Barman	BBA	
20	Prof. Bhaswatee Das	Com.		58	Prof. A. Baruah	BBA	
21	Dr. G. Mohan	Bus. Mgt.		59	Prof. R. R. Dehingia	BBA	
22	Prof. H. K. Deka	Bus. Mgt.		60	Prof. RohitNayanBaruah	BBA	
23	Dr. M. Roy	Bus. Mgt.		61	Prof. Jyotirmoy Das	PGDCA	
24	Dr. S. Roy	Bus. Mgt.		62	Prof. Devarshi Dutta	PGDCA	
25	Prof. Daisy Das	Bus. Mgt.		63	Dr. Sunil Kr. Saikia	Director, MBA	
26	Prof. Rajlakshmi Das	Bus. Mgt.		64	Dr. Jonali Sarma	MBA	
27	Prof. Sourav Sengupta	Bus. Mgt.		65	Dr. R. R. Mahanta	MBA	
28	Prof. Aditi Baruah	Bus. Mgt.		66	Prof. Abhinawa Talukdar	MBA	
29	Dr. A. Das	Maths&Sts		67	Prof. Manmit Mahanta	MBA	
30	Prof. Himashree Dutta	Maths&Sts		68	Prof. P. J. Sarma	MBA	
31	Prof. Gourab Kalita	Maths&Sts		69	Prof. Suman Sarmah	MBA	
32	Dr. J. Bordoloi	Economics		70	Prof. B. J. Medhi	MBA	
33	Dr. R. U. Ahmed	Economics		71	Dr. Utpal Sarma	Librarian	
34	Dr. P. Bharali	Economics		72	Ms. Bhanita Barman	Asstt. Lib.	
35	Prof. Ashim Nath	Economics		73			
36	Dr. M. Barbora	Eng.		74			
37	Dr. T. Mahanta	Eng.					
38	Dr. S. Pegu	Eng.					

GCC: STAFF COUNCIL MEETING (IQAC)

Date: 02-03-2022, Time: 11:30 a.m., Venue: Room No. 4 (Video Conferencing Hall)

AGENDA

1. Taking of Chair by the Principal & Chairperson, IQAC.
2. Objectives of the meeting by Dr. Kaberi Bezbarua, Co-ordinator, IQAC.
3. Felicitation to the new IQAC Co-ordinator-Dr. Kaberi Bezbarua.
4. Placement of Departmental Review Report by HOD, Department of Commerce.
5. Discussion on Academic Audit Report-Suggestion/ Action plan.
6. Appointment of Advisors of NAAC.- Proposed names: 1) Prof. Utpal Sharma, GU,
2) Prof. Mrinmoy Sharma, TU.
7. Action Plan for different departments for AQAR, 2021-2022.
8. SSR Preparation.
9. Vote of Thanks.

Principal
Gauhati Commerce College
Guwahati-21



Members Present:

Sl No	Name of the Teachers	Department	Signature	Sl No	Name of the Teachers/ Lib. Staff	Department	Signature
1	Dr. H. Kalita	Principal		39	Dr. S. Pegu	Eng.	
2	Prof. P. Duarah	Vice-Principal		40	Prof. N. Nath	Eng.	<i>[Signature]</i>
3	Prof. B. Bhattacharyya	Accy	<i>[Signature]</i>	41	Prof. Abhijit Dey	Eng	<i>[Signature]</i>
4	Dr. G.G. Banik	Accy	<i>[Signature]</i>	42	Prof. Soumya Dipa Sinha	Eng	
5	Dr. M. Sharma	Accy	<i>[Signature]</i>	43	Dr. R. D. Pator	MIL(Ass)	
6	Dr. J.K. Barman	Accy	<i>[Signature]</i>	44	Dr. Champak Saikia	MIL(Ass)	<i>[Signature]</i>
7	Dr. R. Barman	Accy	<i>[Signature]</i>	45	Dr. Z. Ahmed Das	MIL(Hin)	<i>[Signature]</i>
8	Dr. P. K. Nath	Accy	<i>[Signature]</i>	46	Prof. S. Bagchi	MIL(Ben)	<i>[Signature]</i>
9	Dr. K. Gaggar	Accy	<i>[Signature]</i>	47	Dr. M. Ahmed	IT	<i>[Signature]</i>
10	Dr. S. Sharma	Accy		48	Dr. R. K. Pathak	Co-ordinator, M.Com.	<i>[Signature]</i>
11	Prof. Aditya Jain	Accy	<i>[Signature]</i>	49	Dr. Ruchi Todi	M.Com	<i>[Signature]</i>
12	Prof. S. Bhattacharya	Accy	<i>[Signature]</i>	50	Dr. Priyanka Borah	M.Com	<i>[Signature]</i>
13	Dr. A. Talukdar	Com.	<i>[Signature]</i>	51	Prof. D. Chakraborty	M.Com	
14	Dr. D.B. Sarma	Com.	<i>[Signature]</i>	52	Dr. Dhriti Das Deka	M.Com	<i>[Signature]</i>
15	Prof. P. Kalita	Com.	<i>[Signature]</i>	53	Dr. Sumeet Dastidar	M.Com	<i>[Signature]</i>
16	Prof. Juliet N Tuolor	Com.	<i>[Signature]</i>	54	Prof. Neena Sarma	M.Com	<i>[Signature]</i>
17	Prof. Bandana Sarma	Com.	<i>[Signature]</i>	55	Prof. Minhaz Osmani	M.Com	<i>[Signature]</i>
18	Prof. Risha Das	Com	<i>[Signature]</i>	56	Dr. A. B. Deka	Co-ordinator, BBA	
19	Prof. B. Kalita	Com.		57	Prof. J. Phukan	BBA	<i>[Signature]</i>
20	Prof. Swagata Sarma	Com.	<i>[Signature]</i>	58	Dr. B. Lahkar Das	BBA	
21	Prof. Bhaswatee Das	Com.	<i>[Signature]</i>	59	Prof. Panchanan Barman	BBA	<i>[Signature]</i>
22	Dr. G. Mohan	Bus. Mgt.	<i>[Signature]</i>	60	Prof. A. Baruah	BBA	
23	Prof. H. K. Deka	Bus. Mgt.	<i>[Signature]</i>	61	Prof. R. R. Dehingia	BBA	<i>[Signature]</i>
24	Dr. M. Roy	Bus. Mgt.	<i>[Signature]</i>	62	Prof. Rohit Nayan Baruah	BBA	
25	Dr. S. Roy	Bus. Mgt.	<i>[Signature]</i>	63	Prof. Jyotirmoy Das	PGDCA	<i>[Signature]</i>
26	Prof. Daisy Das	Bus. Mgt.	<i>[Signature]</i>	64	Prof. Devarshi Dutta	PGDCA	<i>[Signature]</i>
27	Prof. Rajlakshmi Das	Bus. Mgt.	<i>[Signature]</i>	65	Dr. Sunil Kr. Saikia	Director, MBA	
28	Prof. Sourav Sengupta	Bus. Mgt.	<i>[Signature]</i>	66	Dr. Jonali Sarma	MBA	<i>[Signature]</i>
29	Prof. Aditi Baruah	Bus. Mgt.	<i>[Signature]</i>	67	Dr. R. R. Mahanta	MBA	<i>[Signature]</i>
30	Dr. A. Das	Maths & Sts	<i>[Signature]</i>	68	Prof. Abhinawa Talukdar	MBA	<i>[Signature]</i>
31	Prof. Himashree Dutta	Maths.	<i>[Signature]</i>	69	Prof. Manmit Mahanta	MBA	<i>[Signature]</i>
32	Prof. Gaurab Kalita	Maths.	<i>[Signature]</i>	70	Prof. P. J. Sarma	MBA	<i>[Signature]</i>
33	Dr. J. Bordoloi	Economics		71	Prof. Suman Sarmah	MBA	
34	Dr. R. U. Ahmed	Economics	<i>[Signature]</i>	72	Prof. B. J. Medhi	MBA	<i>[Signature]</i>
35	Dr. P. Bharali	Economics	<i>[Signature]</i>	73	Dr. Utpal Sarma	Librarian	<i>[Signature]</i>
36	Prof. Ashim Nath	Economics	<i>[Signature]</i>	74	Ms. Bhanita Barman	Asstt. Lib.	<i>[Signature]</i>
37	Dr. M. Barbora	Eng.	<i>[Signature]</i>	75			
38	Dr. T. Mahanta	Eng.	<i>[Signature]</i>				

Minutes of Meeting held on 2nd March, 2022

The meeting started with Dr. Homeswar Kalita, the Chairman of IQAC taking chair to act as President of the meeting and he welcomed the faculty members to the meeting. The purpose of the meeting was put forward by the IQAC coordinator. The meeting also felicitated the new ~~new~~ coordinator, Dr. Kaburi Bezbaruwa, as the previous coordinator has been appointed Principal of another college (LCB, College Guwarati).

The HOD of the Commerce Department and the representative of MBA department (Dr. Jonali Sarma) placed before the house the comments given by the AAA committee and also the future plans of the Commerce Department as practical class by market experts as add-on to the paper 'Investment in Stock Market'. While the MBA department assured working on the various suggestion of AAA committee.

As the reports of AAA committee for different departments of the college had already been discussed and analysed before, the meeting concentrated on the suggestions of the AAA for the institution as a whole and its follow-up action.

The meeting decided to hold events on different scale for the community, namely, traders, nearby government schools, women, etc. Two proposals from the M. Com and BBA departments are in process for holding seminars/conference. The meeting also decided to have more MOU's and frame a SOP for online classes and to

meet emergency situations like the pandemic. The departments were also requested to frame/suggest a Perspective Plan for the next 10 years of the college.

The meeting also decided to maintain registers in the IQAC office to record different events of the departments and also individual achievements are to be submitted to IQAC with soft copy of certificates.

The meeting also resolved to a green audit (if feasible), record the frequency of using ICT in classrooms, increase the publications of faculties, promote and sensitize the students for internship and carry forward faculty exchange programs.

The meeting also felt the need that the Best practices should be known to everyone and also start a few Study Centres.

The chairman, IQAC stressed on the need of a departmental Action Plan. All departments were asked to hold separate meetings and accordingly inform Principal office for a co-ordinated action for SSR preparation and the plan of action for AQAR, 2021-22 for different departments.

The meeting also accepted the proposal of appointment of Prof. Utpal Sharma, Gauhati University, and Prof. Minmoy Sharma, Jorapur University as advisors of NAAC for the college.

The meeting ended with the Vote of Thanks from the coordinator.

Kaburi Bybazua

6/3/2022

Co-Ordinator

Internal Quality Assurance Cell (IQAC)

Gauhati Commerce College

Guwahati-21

GAUHATI COMMERCE COLLEGE

NOTICE: DATED: 02-03-2022

(Conveners meeting)

This is for information of all the Conveners that a meeting of all the Conveners of the Seven (7) Criterias will be held on 4th March, 2022 in Room No.17 (IQAC Office) to discuss about the preparation of the Self Study Report and AQAR 2021-22.

All are requested to attend the same without fail. Dr. Purabi Bharali (for Criteria2) and Prof. Jyotirmoy Das (For Criteria3) are also requested to be present.

Date: 02-03-2022,

Time: 11:30 a.m.

Venue: IQAC Office

Sl No.	Name	Signature
1	Dr. Aditi Das	Aditi Das 4/3/2022
2	Dr. Majidul Ahmed	Majidul
3	Dr. Sweta Sharma	Sweta
4	Dr. Priyanka Bora	
5	Dr. Purabi Bharali	Purabi 4/3/22
6	Dr. Sume Dastidar	S.D. 4/3/22
7	Prof. Jyotirmoy Das	Jyotirmoy 02/03/2022
8	Dr. Jonali Sarma	Jonali
9	Prof. Suman Sarma	Suman
10	Dr. Sumadhur Roy	Sumadhur 02/03/2022
11	Dr. Dhriti Das Deka	
12	Dr. R.U. Ahmed	R.U. Ahmed 02/03/2022
13	Dr. Ruchi Todi	Ruchi
14	Dr. Mithu Roy	Mithu Roy
15	Dr. Bidisha Lahkar Das	Bidisha


Dr. Kaberi Bezbarua
Coordinator IQAC
Gauhati Commerce College

GAUHATI COMMERCE COLLEGE:: IQAC Meeting

Dated: 04/03/2022

Venue: Room No-17 (IQAC Office)

Time: 11:30 a.m.

AGENDA

1. Explanation of Purpose of the meeting by IQAC Coordinator.
2. Discussion on the preparation of SSR.
3. Decision as regards queries for AQAR 2020-21.
4. Plan for AQAR 2021-22.
5. AOB

Members Present-

Sl No.	Name	Signature
1	Dr. Aditi Das	Aditi Das 4/3/2022
2	Dr. Majidul Ahmed	Majid
3	Dr. Sweta Sharma	Sweta
4	Dr. Priyanka Bora	
5	Dr. Purabi Bharali	Purabi 4/3/22
6	Dr. Sumeet Dastidar	Sumeet 4/3/22
7	Prof. Jyotirmoy Das	Jyotirmoy Das - 04/03/2022
8	Dr. Jonali Sarma	Jonali Sarma
9	Prof. Suman Sarma	Suman Sarma
10	Dr. Sumadhur Roy	Sumadhur Roy 04/03/2022
11	Dr. Dhriti Das Deka	
12	Dr. R.U. Ahmed	R.U. Ahmed 04/03/2022
13	Dr. Ruchi Todi	Ruchi Todi
14	Dr. Mithu Roy	Mithu Roy
15	Dr. Bidisha Lahkar Das	Bidisha Lahkar Das


Dr. Kaberi Bezbarua
Coordinator IQAC
Gauhati Commerce College

Minutes of Meeting held on 02-03-2022

The meeting started with Dr. Kaberi Buzbarua, IQAC Coordinator, welcoming the convenors of the 7 (Seven) Criteria. The Coordinator explained in details the information that will be required from each Criteria for the preparation of the Self Study Report (SSR) and also the supporting documents.

The members had a detailed discussion as regards the documents that will be required and the source to be collected from to authenticate the data in the SSR.

The queries for Criteria 3 and Criteria 5 for AQAR 2020-21 was also discussed and appropriate answer was arrived at to answer the query.

The convenors were also asked to prepare a Criteria wise summary of their activities as required by the SSR.

The meeting also arrived at a consensus as regards the plan of action for the AQAR 2021-22.

The meeting also expressed the need and resolved the installation of Plagiarism Software in the library, reactivation of Induction program and also for a digital platform subscription.

The meeting ended with a Vote of Thanks from the Coordinator.

Kaberi Buzbarua

3/3/2022